

# Kingfisher Locksmiths

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## Health and Safety Policy Statement

**Health and Safety at Work etc Act 1974**

### Our statement of general policy is:

- to provide adequate control of the health and safety risks arising from work activities ;
- to provide and maintain safe plant and equipment ;
- to ensure the safe handling and use of substances ;
- to prevent accidents and cases of work-related ill-health ;
- to maintain safe and healthy working conditions ; and
- to review and revise this policy as necessary at regular intervals

As a Sole Trader I recognise that responsibility lies with me for maintaining my own health and safety standards, and that I am also responsible for the health, safety and welfare of those who may be affected by my actions.

I will carry out suitable and sufficient risk assessments for my work activities and identify the actions necessary to remove or control risks. I will review the risk assessments regularly or whenever the work activity changes.

When purchasing new plant or equipment I will ensure that it is fit for purpose and carries an appropriate CE Mark. I will also ensure that all tools and equipment that I use are checked regularly and maintained in good condition, including any testing required under the Electricity at Work Regulations.

I will identify any substances used in my work activities that require COSHH Assessments, obtaining Data Sheets from suppliers as necessary, and will ensure that I implement any control measures or actions identified, including the use of any PPE.

I will report any accidents as required under RIDDOR and will keep a copy of form 2508 available. I will also carry a suitable first aid kit.

I will carry and wear as appropriate suitable head protection, eye protection, hearing protection, respiratory protection, gloves and other protective clothing.

I will ensure that I familiarize myself with any emergency procedures at work sites, and that all my work areas are free from hazards, particularly relating to slips, trips and falls and emergency egress. I will also carry a suitable fire extinguisher on my vehicle and ensure that I am familiar with its operation.

I understand the requirements of the Asbestos Regulations and although it should not be affected by my work processes I am aware that some older fire doors may contain asbestos-containing materials.

I understand the requirements of the Confined Spaces regulations and will ensure that I do not enter any such areas without appropriate supervision, safety precautions and Permit to Work.

My work does not involve any activity that requires an assessment under the Manual Handling Regulations or Noise at Work Regulations

I am aware of the hazards of lone working and will ensure that I have suitable means of contact at all times.

I am aware of the requirements of the Work at Heights Regulations and will ensure that if any of my work processes necessitate work at height there are suitable guardrails, barriers or other appropriate safe systems of work.

I will maintain my competency by regular updates through appropriate Trade Organisations or other training

**Signed:**

*Tim Ives*

**Tim Ives**

**Date: 5.1.2018**